



REQUEST FOR TREE REMOVAL APPROVAL

The Woodlands Residential Standards (which have been adopted by the Windsor Hills Homeowners Association [WHHOA]) require that homeowners obtain approval from the WHHOA Neighborhood Standards Committee prior to removing **any** tree on your property – alive or dead, front yard or back yard. Use this form to (1) notify the HOA that you have a dead tree on your property that needs to be removed, and/or (2) to request that you be allowed to remove a tree, **at your expense**, for some other reason. If you remove a tree without approval, the Windsor Hills HOA has the right to level a fine against you.

The Woodlands Residential Standards regarding tree removal (Section 2.7, Page 37) are as follows:

Tree Removal No living tree greater than 6” in diameter as measured at a point 2 feet above natural grade may be removed without prior written approval. To expedite the approval process, please have the trees to be removed flagged on site. If you suspect a tree in your tree is dead, please note that on this form so it can be examined.

Conditions for Removal Approval for tree removal will be considered if the tree:

- Is located up to five feet from a house or other existing permanent structure (i.e., garage, swimming pool or pool decking).
- Can be demonstrated to pose a safety hazard to persons or property through a written statement provided from a third-party certified arborist or other qualified individual with a degree in forestry.
- Is up to five feet from the area proposed for the construction of a house, garage or pool and pool decking.
- Is considered an invasive and hazardous tree or plant.
- Has been determined as damaged, diseased or otherwise hazardous by a third-party certified arborist or other qualified individual with a degree in forestry.

Date of Request: _____

Name of Owner(s): _____

Address: _____

Home/cell Phone: _____ Email: _____

Details of Request

Location of trees: _____ front yard _____ back yard

Types and number of trees: _____

Other pertinent information: _____

PLEASE ATTACH PHOTOS, IF AVAILABLE!

OWNER CERTIFICATION AND HOLD HARMLESS AGREEMENT: The information set out above and included with this request is accurate and complete. Members of the Windsor Hills Neighborhood Standards Committee and/or a third-party certified arborist or other qualified individual with a degree in forestry have my permission to enter the property during normal business hours with prior notice. I understand that the Windsor Hills Neighborhood Standards Committee will act on this request as quickly as possible and contact me regarding their decision. If this request is approved and the tree that I am requesting be removed is the only tree in my front yard, I agree to replace it, **at my expense**, with a 15-gallon or larger approved canopied tree. I further understand that some tree removal costs are the responsibility of the HOA and some are not. I hereby release and agree to hold the Windsor Hills Homeowners' Association harmless from any cost or liability arising out of the review or approval of a tree's removal.

Signature of Homeowner

RETURN TO: Windsor Hills Clubhouse, 1 E. Windsor Hills Circle,
 The Woodlands, TX 77384

Request has been: Approved _____ Denied _____ by _____

Cost will be borne by: WHHOA _____ Owner _____

Completion Date: _____

Approved: 7/25/19

RequestforTreeRemoval.doc